



RETURN TO 9/9 PAY PLAN

As a University of Arizona employee on an academic year appointment currently enrolled in the 9/12 Pay Plan Option, I am requesting to return to the nine-month academic year payment distribution plan effective July 1, 2018. I understand I will not receive pay from July 1, 2018 to the first academic paycheck which will be issued on August 31, 2018.

Employee's Signature

Date

Name (Please print)

Title

Employee Identification Number

Email Address

Department Name or Number

Department Business Office Signature / Date

The deadline for the department and college/division to submit this form through UAccess MSS to Workforce Systems is 05/14/18. Please complete and return this form to your department business representative before this date. For more information please visit our [9/12 website](#).

Questions: Workforce Systems at (520) 621-3664 or workforcesystems@email.arizona.edu

HR Solutions at (520) 621-3660 or hrosolutions@email.arizona.edu