



**RETURN TO 9/9 PAY PLAN**

As a University of Arizona employee on an academic year appointment currently enrolled in the 9/12 Pay Plan Option, I am requesting to return to the nine-month year payment distribution plan effective July 1, 2017. I understand I will not receive pay from July 1, 2017 to the first academic paycheck which will be issued on September 1, 2017.

\_\_\_\_\_  
Employee's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name (Please print)

\_\_\_\_\_  
Title

\_\_\_\_\_  
Employee Identification Number

\_\_\_\_\_  
Email Address

\_\_\_\_\_  
Department Name or Number

\_\_\_\_\_  
Department Business Office Signature / Date

**The deadline for the department and college/division to submit this form through UAccess MSS to Human Resources and Systems Control is 5/15/17. Please complete and return this form to your department business representative before this date.**

Questions:      Division of Human Resources, 520-621-3660  
                         [hrsolutions@email.arizona.edu](mailto:hrsolutions@email.arizona.edu)  
                         Workforce Systems , 520-621-3664