### 2019-2020 Document Calendar

#### Pay Period Start Dates
- **Classes Begin/Finals End**
- **Academic Appointment Begin/End**
- **MSS New Hire/Job Change Due**
- **10AM Interface Dept Timesheets Due**
- **3/9 - 3/13 Spring Break**
- **10AM Employee Timesheets Due**
- **5PM Approve Timesheets/Payment Requests**
- **5PM MSS Distribution Approved Due**

#### Academic Appointment Dates
- **Full Academic Year**
  - 8/19/2019 - 5/24/2020
- **Fall Semester**
  - 8/19/2019 - 1/5/2020
- **Spring Semester**
  - 1/6/2020 - 5/24/2020

#### HR Workforce Systems
- University Services Building
  - 888 N. Euclid Ave., Room 401
  - (520) 621-3664
  - WorkforceSystems@email.arizona.edu
  - https://hr.arizona.edu/workforce-systems

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### Pay Day
- **1/5/2020**
- **5/24/2020**

### Holidays
- **MSS New Hire/Job Change Due**
- **Winter Closure**

#### Last Updated: 12/11/2019