2020-2021 Calculation Survival Guide

Annualized Hours

- Fiscal = 261
- Academic = 200

Pay Days

- Fiscal = 26.1
- Academic = 20

Academic Appointment Dates

- Full Academic Year: 8/17/2020 - 05/23/2021
- Fall Semester: 8/17/2020 - 1/3/2021

Frequently Needed Calculations

- FTE: Hours Worked Per Pay Period / 80
- Daily Rate: Hourly Rate x 8 x FTE
- Bi-Weekly Rate: Annualized Rate / 26.1
- Fiscal Annalized Rate: Daily Rate x 261 / FTE
- Academic Annualized Rate: Daily Rate x 200 / FTE
- Fiscal Weekly Rate: (Annualized Fiscal Salary / 2088) * 40 * FTE
- Academic Weekly Rate: (Annualized Academic Salary / 1600) * 40 * FTE

Actual to Bi-Weekly Pay Amount

1) Actual Pay Amount: _______
2) # of Work Days from Start to End Date: _______
3) Actual Pay Amt / Work Days = Earnings per Day
4) Earnings per Day x 10 = Bi-Weekly Amount

Questions? Contact HR Workforce Systems at WorkforceSystems@email.arizona.edu

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