### Terminus/Retirements/Change of Status

- Each semester is equivalent to 1/2 an individual’s yearly contract amount.
- The expected end date for 9/12 employees terminating, retiring or changing to a leave status at the end of the Fall semester is Friday, December 29, 2023, and they will need their hours adjusted by Payroll for their last day of 12/29/2023 due to the partial day for the break-even point.
- The expected end date for 9/12 employees terminating or retiring at the end of the Spring semester is Sunday, May 19, 2024.

### Return from Leave Without Pay

- Each semester is equivalent to 1/2 an individual’s yearly contract amount.
- The effective date for 9/12 employees terminating or retiring at the end of the Spring semester is Friday, December 29, 2023.

### Status Changes

- Employees changing employment status between 7/1/2023 – 12/29/2023 will be responsible for repaying the University for excess payments received.
- The break-even point for 9/12 employees terminating after the beginning of the second semester is pay period ending 01/07/2024.