**FURLOUGH-ADJUSTED SCOPE OF SERVICES**

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| **Team Purpose**  (What is your specific team’s core purpose?) | |
| **Working Agreements**   * (What set of norms and expectations has your team agreed to in order to facilitate a healthy, productive   work environment?   * See [here](https://olod.arizona.edu/sites/default/files/LFAD%201-%20Setting%20Expectations-Final.pdf) for examples.) | **Key Goals for FY 2020-2021**   * (What measurable goals does your team want to attain during the furlough period? * Remember to account for the current remote workplace environment and what your scope may look like in a modified in-person environment on campus after re-entry.) |
| **Scope of Services**  ***What do you continue to do?***   * (Considering furlough, what are the scope of services your team can still offer?)   ***What changes do you make during furlough?***   * (What services does your team need to drop or alter to accommodate furlough?) | **Future Goals**   * (What services, projects, or goals do you wish to add or phase back in as furlough ends?) |