



Resume Building Courses	Level	Length
30-Minute Resume Refresh	General	21 min.
Optimize Your Resume for Applicant Tracking Systems	General	26 min.

Career Transitions Courses	Level	Length
Making Your Next Career Move Your Best Move (audio course)	Beginner	15 min.
Landing a Job as a Skills-First Candidate	General	36 min.

Interview Courses	Level	Length
How to Rock an Interview (audio course)	Beginner	28 min.
Nano Tips for Mastering Job Interviews with Diana YK Chan	General	7 min.

Additional Titles

Search the following course titles in [EDGE Learning](#)

Marketing Yourself to Maximize Career Opportunities (26 min.)

Making a Career Change (47 min.)

Preparing for a Career Transition over 50 (52 min.)

How to Highlight Your Job Skills (56 min.)

How to reduce the obstacles of Ageism while job searching (12 min.)

ChatGPT prompts for jobseekers (1 hr 13 min.)

Nano Tips for Using AI in the Job Search with Sho Dewan (5 min.)

Mastering Common Interview Questions (50 min.)

Expert Tips for Answering Common Interview Questions (1 hr 14 min.)

Interviewing Techniques (1 hr 17 min.)

Resume Makeover (1 hr 55 min.)

Find Your Dream Job: Interview Techniques and Resume Writing (1 hr 52 min.)

Switching Your Career (1 hr 10 min.)

Creating a Video Resume (23 min.)

How to leverage References, Recommendations, and Referrals to advance your Career (17 min.)

Writing a Cover Letter (19 min.)

How to Succeed in an Internal Job Interview (24 min.)

Transition from Teaching to Your New Career Opportunity (27 min.)

Get Unstuck: Make a Plan to Move Your Career Forward (27 min.)?

Managing Your Job Seeker Mindset (31 min.)