### Team Purpose
(What is your specific team's core purpose?)

### Working Agreements
- (What set of norms and expectations has your team agreed to in order to facilitate a healthy, productive work environment?)
- See [here](#) for examples.

### Key Goals for FY 2020-2021
- (What measurable goals does your team want to attain during the furlough period?)
- Remember to account for the current remote workplace environment and what your scope may look like in a modified in-person environment on campus after re-entry.)

### Scope of Services

**What do you continue to do?**
- (Considering furlough, what are the scope of services your team can still offer?)

**What changes do you make during furlough?**
- (What services does your team need to drop or alter to accommodate furlough?)

### Future Goals
- (What services, projects, or goals do you wish to add or phase back in as furlough ends?)