UAccess Employee Pay Reduction Tracking Tile
for the Furlough and Furlough-Based Salary Programs

Beginning August 10, 2020, you will see a new tile on your UAccess Employee Main Homepage. This tile will display your individual:

- Amount of pay reduction (if applicable)
- Available Furlough or Personal Flex Time
- Amount of Furlough or Personal Flex Time you have taken

Instructions for viewing your Pay Reduction Tracking Tile:

1. Visit UAccess Employee at uaccess.arizona.edu
2. Enter your NetID and password to access the “UA Employee Main Homepage”
3. Your tile will be on your Homepage. Click the tile for a more detailed view

Your Tile Will Reflect the Program You Are In

Furlough-Based Salary Program

If you are participating in the Furlough-Based Salary Program, your pay will be reduced by a specified percent. In addition, you will receive a balance of paid Personal Flex Hours.

Example Furlough-Based Salary Program tile

Furlough Program

If you are participating in the Furlough Program, you will have a balance of unpaid Furlough hours that must be taken by the end of the Furlough Program.

Example Furlough Program tile
No Furlough Participation

If you are excluded from the Furlough and Furlough-Based Salary Programs, you have no pay reduction or furlough requirements.

Example tile for non-participants

Multiple Positions

If you have multiple positions at the University, your tile will prompt you to click for a detailed view of your projected participation for each position.

Example tile for multiple positions
Furlough-Based Salary Program with no Personal Flex Hours

If you are a non-academic administrator or coach earning $300,000 or more per year, you will receive a pay reduction with no Personal Flex Hours.

Frequently Asked Questions

If my program changes due to a position or funding change, what will happen to my tile?
If you have a change in position or funding over the course of the program, your tile will automatically update to reflect your new projected participation in the Furlough or Furlough-Based Salary Program.

What is the difference between “Reported” and “Taken” on my tile?
Reported hours are those reported on your timesheet during the current pay period, Taken hours are those you have reported in previous pay periods.