

Supplemental Comp Schedule

2015 Supplemental Compensation Schedule
Summer / Appointed Personnel



Pay Period	Supplemental Comp Dates	Allowable Hours (Days)	Total Hours
05/25/2015 - 06/07/2015	05/25/2015 – 05/31/2015	32 hours (T, W, TH, F)	72
	06/01/2015 – 06/07/2015	40 hours (M - F)	
06/08/2015 – 06/21/2015	06/08/2015 – 06/14/2015	40 hours (M - F)	80
	06/15/2015 – 06/21/2015	40 hours (M - F)	
06/22/2015 – 07/05/2015	06/22/2015 – 06/28/2015	40 hours (M - F)	72
	06/29/2015 – 07/05/2015	32 hours (M, T, W, TH)	
07/06/2015 – 07/19/2015	07/06/2015 – 07/12/2015	40 hours (M - F)	80
	07/13/2015 – 07/19/2015	40 hours (M - F)	
07/20/2015 – 08/02/2015	07/20/2015 – 07/26/2015	40 hours (M - F)	80
	07/27/2015 – 08/02/2015	40 hours (M - F)	
08/03/2015 – 08/16/2015	08/03/2015 – 08/09/2015	40 hours (M - F)	80
	08/10/2015 – 08/16/2015	40 hours (M - F)	

GUIDELINES & CRITERIA FOR APPOINTED PERSONNEL

Hours & Earnings Guideline	FISCAL	ACADEMIC
Authorized Hours Per Year	174	464
NSF 2/9 of Academic Annual Salary	N/A	310 of the 464 (464 with NSF approved budget)
Authorized Earnings Per Year	1/12 of annualized salary	1/3 of annualized salary
Supp Comp Hourly Rate Formula	Annualized salary / 2096	Annualized salary * .00072
Maximum Hours Per Pay Period	16	16 <i>(Except for Winter & Summer Break)</i>

- Fiscal appointments (Faculty or Professional) are always limited to 16 hours a pay period throughout the fiscal year.
- Additionally, all Supplemental Compensation Authorization Forms must be signed by both initiating Department Head and the Home Department prior to processing.
- Forward completed and approved Supplemental Compensation Forms for Appointed Personnel to: **Systems Control, University Services Building, Room 401**
- If you have questions, please contact Systems Control at 621-3664.

NOTE: Faculty salaries paid on federal award must be in compliance with federal regulations. OMB Uniform Guidance (2CFR 200) doesn't normally allow supplemental compensation during the academic or fiscal appointments. Exceptions must be specifically provided for in the agreement or approved in writing by the sponsoring agency. Please contact Sponsored Projects at 626-6000 for questions regarding payments on federal awards.