



Pay Period	Supplemental Comp Dates	Allowable Hours (Days)	Total Hours
05/21/2018 - 06/03/2018	05/21/2018 – 05/27/2018	40 hours (M - F)	72
	05/29/2018 – 06/03/2018	32 hours (T, W, TH, F)	
06/04/2018 – 06/17/2018	06/04/2018 – 06/10/2018	40 hours (M - F)	80
	06/11/2018 – 06/17/2018	40 hours (M - F)	
06/18/2018 – 07/01/2018	06/18/2018 – 06/24/2018	40 hours (M - F)	80
	06/25/2018 – 07/01/2018	40 hours (M - F)	
07/02/2018 – 07/15/2018	07/02/2018 – 07/08/2018	32 hours (M, T, TH, F)	72
	07/09/2018 – 07/15/2018	40 hours (M - F)	
07/16/2018 – 07/29/2018	07/16/2018 – 07/22/2018	40 hours (M - F)	80
	07/23/2018 – 07/29/2018	40 hours (M - F)	
07/30/2018 – 08/12/2018	07/30/2018 – 08/05/2018	40 hours (M - F)	80
	08/06/2018 – 08/12/2018	40 hours (M - F)	

GUIDELINES & CRITERIA FOR APPOINTED PERSONNEL

Hours & Earnings Guideline	FISCAL	ACADEMIC
Authorized Hours Per Year	176	464
NIH Salary Cap	N/A	464 with hourly rate of \$102.38 without departmental match
NSF 2/9 of Academic Annual Salary	N/A	310 of the 464 (464 with NSF approved budget)
Authorized Earnings Per Year	1/12 of annualized salary	1/3 of annualized salary
Supp Comp Hourly Rate Formula	Annualized salary / 2080	Annualized salary * .00072
Maximum Hours Per Pay Period	N/A	N/A

- Foreign Nationals: Immigration status may affect supplemental compensation eligibility. Direct visa related questions and requests to the International Faculty & Scholars office at (520) 626-6289.
- Submit all Supplemental Compensation requests for Appointed Personnel in UAccess Employee, **Manager Self-Service**.
- If you have questions, please contact Workforce Systems at (520) 621-3664.

NOTE: Faculty salaries paid on federal award must be in compliance with federal regulations. OMB Uniform Guidance (2 CFR 200) doesn't normally allow supplemental compensation during the academic or fiscal appointments. Exceptions must be specifically provided for in the agreement or approved in writing by the sponsoring agency. Please contact Sponsored Projects at (520) 626-6000 for questions regarding payments on federal awards.